

Supervision Project Update: Supervision Documentation



Who do these changes apply to?

The Board is developing further resources to provide educative support to supervisors of overseas-trained and return-to-work practitioners. The supervision project aims to provide clarification on supervision expectations, including supervisor/supervisee communications with the Board.

Who?



What is currently happening and what are the changes?

The content of logbooks and supervisor report documentation is being reviewed. A training programme to support supervisors in their role and the Board requirements in respect of that is in early stages of development. More detail around training requirements will be provided in a separate communique.

The Board has revised its overarching supervision policy.

There will be a separate level 1 and level 2 logbook. You will be provided with two documents for both level 1 and level 2 supervision:

- Logbook: for recording in-depth examination information – This document will **NOT** be required to be submitted back to the Board. However, if concerns are raised during the supervision period, the Board may request a copy of the logbook. Please note, as the logbook is an employment record, the Board expects it will be retained in the supervisee's personnel file.
- Supervision Report: includes a tally of examination types, with a detailed feedback section completed by supervisor and supervisee. The supervision report is to be submitted to the Board at the end of both level one and level two supervision.

What?



Why are these changes happening?

The Board has considered feedback received from supervisors which identified a number of areas of improvement.

Why?



When do these changes come into effect?

The changes to the MIT, NMT, MRI and SON logbooks and the report will come into effect from **Monday 8 August 2022**. Changes to the RT logbooks and the report will follow at a later date.

If you are currently supervising a practitioner: Please use the current supervision documentation that has been provided to you.

If you are due to start supervision of a practitioner on or after 8 August 2022 date: the staff team will provide you with the new forms.

When?