

## Policy P.2.2

### Working Without an Annual Practising Certificate

#### Purpose

The Act requires that every practitioner registered in the profession of medical radiation technology and who wishes to work in the profession in New Zealand must have a current annual practising certificate issued by the Board.

#### Policy

- 1 Each practitioner registered with the Board is responsible for ensuring he/she applies for an annual practising certificate and that an application renewal is submitted to the Board for each year the practitioner intends to work in the medical radiation profession in New Zealand.
- 2 The Board does not condone the actions of registered medical radiation technologists who may be working in the profession without a current annual practising certificate.
- 3 The Board will take appropriate action against any practitioner for whom it has been confirmed has been working without a current annual practising certificate.
- 4 The Board expects employers to ensure that all staff practising in the profession of medical radiation technology and who are registered as a medical radiation technologist (all scopes of practice) will hold a current annual practising certificate irrespective of their tenure and employment conditions.

#### Procedure

- 1.1 Any person who suspects that a practitioner currently working in the medical radiation technology profession and does not hold a current annual or interim practising certificate, is expected to notify the Registrar.
- 1.2 The Registrar will check the Board's records to confirm if the practitioner concerned does in fact hold a current annual/interim practising certificate.
- 1.3 If the practitioner is found to be practising without a current annual/interim practising certificate, the Registrar will instruct the practitioner and his/her employer that he/she must submit an application for an annual practising certificate to the Registrations Manager within 72 hours and this application must include a sign-off from the practitioner's employer confirming the person's competence and fitness to practice.

- 1.4 In the event that an application is not received within 72 hours, the Registrar will notify the employer that the practitioner must immediately cease working as a medical radiation technologist in the relevant scope of practice and this will remain in force until such time as an annual/interim practising certificate has been issued.
- 1.1 If the practitioner and employer fail to comply with point 4 as above within 24 hours, the CEO/Registrar will immediately notify the Ministry of Health that the practitioner is non-compliant with the requirements of the Act and request that further action be taken, including the imposition of a fine as allowed in Section 7(5) of the Act.
- 1.6 The Registrar will consult with the Continuing Competence Committee throughout the above process.