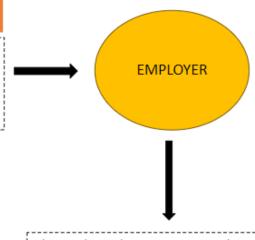
Process for employers to pay APC fees using bulk funding

PRACTITIONER

Go to the website <u>www.mrtboard.org.nz</u> - log into your user profile and apply for your Annual Practising Certificate (APC)

Note: a Sales Order (SO) number is then generated - pass this information onto your employer and include your registration number



The employer then pays MRTB and emails remittance/details to accounts@medsci.co.nz

REMITTANCE includes:

- practitioner name/s
- practitioner SO number/s and/or registration number/s
- the amount being paid

Medical Radiation Technologists Board (MRTB/the Board)

For your information:

The Board do not send out invoices. So don't wait for an invoice to pay your APC fees.