

Becoming a Supervisor

STEP 1

NOMINATED

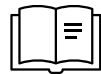
You have been nominated by your Manager/Workplace to supervise a practitioner.



STEP 2

POLICY

Read the Board's [supervision policy](#) and [supervisor guidelines](#) to ensure you meet the requirements and understand your responsibilities as a supervisor.



STEP 3

CONFIRMATION FORM

Complete the supervisor confirmation form **BEFORE** the supervisee is due to start practise. The form will be provided to the supervisee with their registration documents. If they do not have the form, please email mrt@medsci.co.nz.



STEP 4

SUBMIT FORM

Email the completed supervisor confirmation form to mrt@medsci.co.nz. The Board will then review and determine whether you are an appropriate supervisor for the practitioner identified on the form.



STEP 5

BOARD REVIEW

You will be notified via email if the Board approves you as a supervisor. Please allow one week for the Board to review.



MORE INFORMATION

Please ensure you submit the supervisor confirmation form to the Board at least one week before the supervisee is due to start practise. Their practising certificate cannot be issued until a supervisor is confirmed. Please allow at least one week for the Board to review the supervisor confirmation form. If the Board does not approve you as a supervisor, a new supervisor will need to be nominated and approved before the supervisee can begin practise.

The supervision policy states that supervisors are required to undertake Board-approved supervisor training and complete refresher modules every two years. Please note this training is not yet available but all supervisors will be notified once these have been implemented.