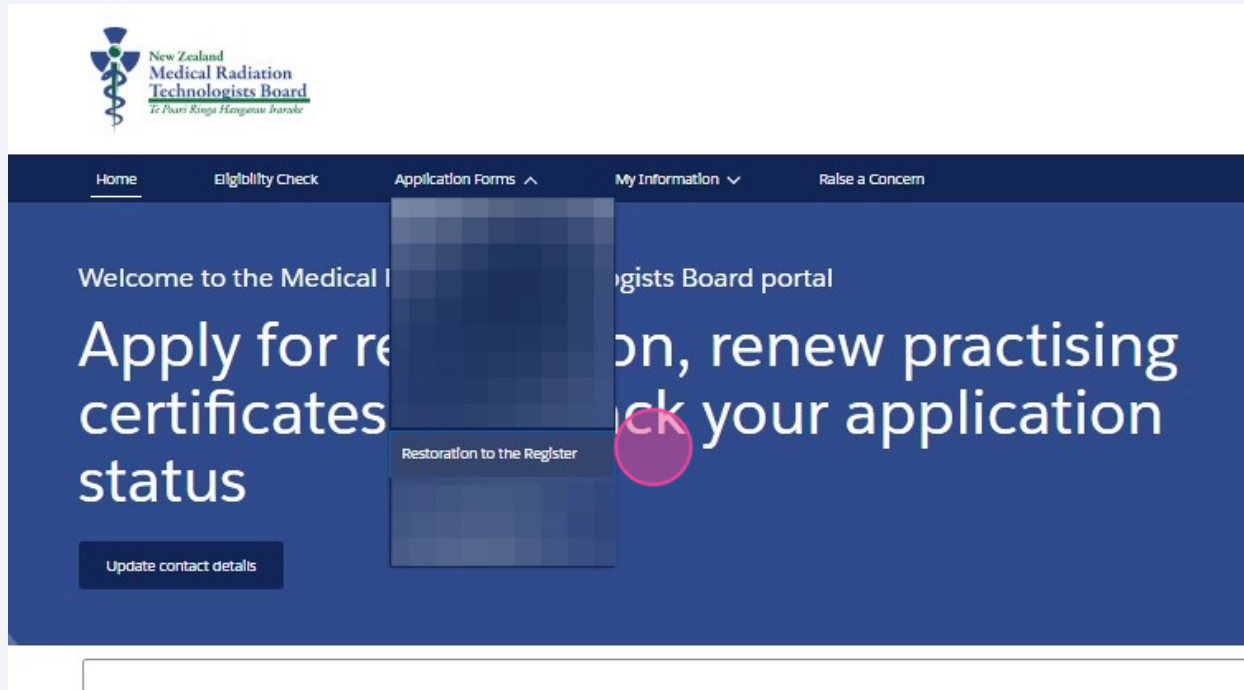


# How to apply for restoration to the register

1

To apply for restoration to the register, login to your Medical Radiation Technologists Board online portal, click "Application Forms" on the top banner, and select "Restoration to the Register."



## 2 Select the profession you wish to restore your registration in.

The screenshot shows the website of the New Zealand Medical Radiation Technologists Board. The navigation bar includes links for Home, Eligibility Check, Application Forms (selected), My Information, and Raise a Concern. The main content area is titled 'Choose a Registration Record'. It features a search bar with the text 'Medical Radiation Technology' and a magnifying glass icon. Below the search bar is a 'Cancel' button and a 'Next' button, which is highlighted with a pink circle. To the right, a 'Steps' sidebar shows a progress list: 'Choose a Registration Record' (active), 'Restoration to the Register', 'Further Information', and 'Payment'.

## 3 Next, you must complete some declarations regarding statutory declarations and your fitness to practise.

The screenshot shows the 'Restoration to the Register' step of the application process. The navigation bar is the same as in the previous step. The main content area is titled 'Restoration to the Register' and contains several sections of text and form fields. A pink circle highlights the title. The first section has a checkbox for 'I agree' and a paragraph of text. The second section has a checkbox for 'I agree' and the text 'I wish to have my name restored to the Register'. The third section has a paragraph of text and two radio button options: 'Yes' and 'No'. The fourth section has a paragraph of text and two radio button options: 'Yes' and 'No'. The fifth section has a checkbox for 'I agree' and a paragraph of text. At the bottom, there are 'Cancel', 'Previous', and 'Next' buttons. The 'Next' button is highlighted with a pink circle. To the right, a 'Steps' sidebar shows a progress list: 'Choose a Registration Record' (completed), 'Restoration to the Register' (active), 'Further Information', and 'Payment'.

4

You must apply through Fit2Work for an updated criminal record check from all countries you have lived in for longer than 12 months since you last held an APC with the MRTB.

Then, complete the payment-related declarations.



Home Eligibility Check **Application Forms** My Information Raise a Concern

### Further Information

To apply to be restored to the register, you must provide a criminal conviction check from each country you have lived in for more than 12 months since you were first registered or last held a practising certificate (whichever is most recent). Your application will not be processed until all checks have been received from the providers specified below.

**If you have lived in Aotearoa New Zealand for more than 12 months:**  
The Board's provider of Aotearoa New Zealand criminal conviction checks is the Ministry of Justice. You will be sent a link via email to apply for this check when your application has been received. The Board will cover the cost of this check.

**If you have lived in any country (excluding Aotearoa New Zealand – see above) for more than 12 months:**  
The Board's provider of criminal conviction checks is Fit2Work. You will need to apply and pay for a criminal conviction check for **every** country you have lived in for more than 12 months since you were first registered or last held a practising certificate (whichever is most recent). You can do this using the links on our website here. You will receive a reference number for your application – please enter this below.

\* Police check reference number:

\* Are you completing this application from within New Zealand?  
☐ Yes  
☐ No

☐ I agree I understand that application fees are non-refundable.

Cancel Previous **Proceed to Payment**

### Steps

- Choose a Registration Record
- Restoration to the Register
- Further Information**
- Payment

5

Finally, you must pay the restoration fee. For information on our gazetted fees, see the resources tab of our website.



Home Eligibility Check **Application Forms** My Information Raise a Concern

### Payment

Once we have received your payment, we will review your application and be in contact if we need any further information.

**Proceed to Payment Gateway**

Cancel

### Steps

- Choose a Registration Record
- Restoration to the Register
- Further Information
- Payment**