

Policy P.2.5

Approval of Recertification Programmes

Purpose

The Act gives the Board powers to investigate the competence of medical radiation technology practitioners and to approve or set programmes to maintain ongoing competence.

In particular, section 41 (1) of the Act states

“For the purpose of ensuring that health practitioners are competent to practice within the scopes of practice in respect of which they are registered, each authority may from time to time set or recognise recertification programmes for practitioners who are registered with the authority”.

Policy

1. All medical radiation technologists registered with the Board and who wish to practise in New Zealand must have a current annual practising certificate. The issue of an annual practising certificate is dependent on the medical radiation technologist (all scopes of practice) being enrolled in a Board-approved recertification programme.
2. All recertification programmes for medical radiation technologists must be approved by the Board.
3. Providers of recertification programmes must apply to the Board for approval of their programme.
4. All applications to provide a recertification programme incur a non-refundable fee of \$1000.00
5. Providers of recertification programmes are responsible for undertaking ongoing audits to ensure individual practitioners comply with the requirements of the recertification programme. Such audits are to be managed by a person/s outside of the provider agency.

Procedures

1. All applications to provide a recertification programme are to include:
 - 1.1 12 copies of the proposed programme.
 - 1.2 The name of a contact person and address for correspondence.
 - 1.3 Supporting evidence that demonstrates how the programme meets the Board's criteria.

2. The Board applies a standard set of criteria to each application to provide a recertification programme. A recertification programme must:
 - 2.1 Have an external moderation/audit process in place.
 - 2.2 Provide ongoing support to practitioners
 - 2.3 Demonstrate continuous improvement and evaluation.
 - 2.4 Maintain confidentiality of practitioners' information.
 - 2.5 Be easily accessible to practitioners.
 - 2.6 Meet a range of learning styles.
 - 2.7 Involve a range of activities and events relevant to the profession of medical radiation technology.
 - 2.8 Provide programme options to accommodate geographical, lifestyle and personal circumstances for all medical radiation technologists.
 - 2.9 Promote reflective practice and involve learning components that are achievable.
 - 2.10 Promote self development.
 - 2.11 Promote professional involvement.
 - 2.12 Require practitioners to collect evidence of achievements over a defined cycle (up to a maximum of 3 years per cycle).
 - 2.13 Be open to enrolment by any registered medical radiation technology practitioner within the relevant scope of practice.
 - 2.14 Enable a practitioner to transfer Continuing Professional Development (CPD) credits/points already undertaken to another CPD programme.

- 2.15 If credits/points are specified, they will reflect a range of CPD activities.
3. Applications to provide a recertification programme are submitted to the Registrar who will then inform the Continuing Competency Committee.
 4. The Continuing Competency Committee arranges for an evaluation of the application and documentation through an assessor external to the Board.
 5. Following receipt and consideration of a report from the independent assessor the Continuing Competency Committee prepares a recommendation for the Board's consideration.
 6. The Registrar informs the recertification programme provider of the outcomes of the Board's deliberations.
 7. All approved recertification programme providers are informed of the requirement to inform the Board on an ongoing basis of any significant changes to the programme.